

## Dietitians Australia General Policy and Procedure Manual

### Awards

# Quality in Primary Care Award

## RATIONALE AND PURPOSE OF AWARD

This award recognises high-quality private practice dietetic services that assure a person-centred, safe, and effective dietetic service through partnering with consumers and employing a continuous improvement approach. The Quality in Primary Care Award is supported by Griffith University.

## FORM OF THE AWARD

The successful nominees will receive:

- The award presented at the Dietitians Australia Awards Ceremony
- A framed *Quality in Primary Care Award* certificate
- Their name and photo published in the Dietitians Australia Annual Report along with a short outline of the service for which the award is given
- Their name listed in the Awards section of the Dietitians Australia website
- Their name promoted through various member communication channels as part of overall award promotions (i.e., social media, Share Plate and/or direct email)

## ELIGIBILITY

Nominees must:

- Be a current Dietitians Australia member and Accredited Practising Dietitian (APD),
- Be an Authorised Representative of the business being nominated, and
- Not be a previous recipient of the Quality in Primary Care Award within the last three (3) years.

## SELECTION CRITERIA

To be eligible for a *Quality in Primary Care Award*, the following criteria must be addressed and met:

- Show evidence of the nominated business of fitting into either the Medium-Large or Small business categories
  - **Category 1: Medium-Large Business Division**
    - Employing/contracting four or more FTE dietitians, or
    - Average annual revenue for previous 2 years equal to or exceeding \$300,000
  - **Category 2: Small Business Division**

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- All businesses that do not meet a minimum of one of the medium-large business criteria listed above.
- Provide a response describing evidence for how the business:
  - Clinical Governance
    - generates and maintains a culture of quality and safety,
    - uses governance, quality and safety systems to assure the quality of dietetic care for consumers and compliance with legislation,
    - ensures its dietitians have the right qualifications and skills to provide safe, high-quality dietetic care to consumers,
  - Partnering with Consumers
    - partners with consumers to plan, design, monitor and evaluate the service,
    - partners with, and communicates to, consumers to deliver high-quality care,
  - Clinical Quality and Safety
    - delivers comprehensive and coordinated nutrition care. Describe how the business collaborates with the consumer and aligns care with their expressed goals of care and nutrition care needs,
    - communicates with other healthcare professionals to ensure timely, purpose-driven and effective communication and documentation that support continuous, coordinated, and safe care for consumers.

One nomination may be submitted per business. The business must be actively trading in Australia and solely provide dietetic services.

Nominations must be submitted by an Authorised Representative of the business.

## NOMINATION PROCESS

1. Nominations must be submitted via the Nomination Form on the [Awards Portal](#).
2. Nominations and supporting documentation must address the selection criteria on the Nomination Form.
3. A Declaration with Authorised Representative's name must be completed on the Nomination Form.

Nominations must be submitted by the closing date. See Awards Program [timeline](#) for key dates.

**Late nominations will not be accepted.**

## METHOD OF SELECTION

- Nominations will be assessed by a selection panel that is comprised of one Dietitians Australia representative and two Griffith University representatives.
- The focus of the assessment will be on the strength and quality of responses to the selection criteria.

## NOTIFICATION AND AWARD PRESENTATION

- The successful nominees will be notified of the award outcomes. See Awards Program [timeline](#) for key dates.
- The successful nominees will receive the award in an official presentation at the Dietitians Australia Annual Conference. If the nominee is unable to attend the ceremony, the certificate will be sent via post.
- The successful nominee will need to submit a high-resolution professional photo for publishing in Dietitians Australia awards promotions and Annual Report.
- Unsuccessful applicants deemed close runner ups, will receive an acknowledgement and a highly commended certificate.